\*\*[College Letterhead]\*\*

\*\*[College Name]\*\*

\*\*[College Address]\*\*

\*\*[City, State, ZIP Code]\*\*

\*\*[Date]\*\*

Dear Visa Officer,

Subject: Letter of Enrollment and Permission for Travel for [Student’s Full Name]

This is to certify that [Student’s Full Name], holding passport number [Passport Number], is a currently enrolled student at [College Name]. She is pursuing [Course Name/Program] and is in good academic standing.

The college is aware that [Student’s Full Name] plans to travel to [country] for a holiday during the scheduled school break from [Start Date] to [End Date]. We confirm that this trip aligns with her academic schedule, and she is expected to return to her studies upon completion of her holiday.

We fully support her travel plans and confirm that she is required to resume her coursework on [Return Date]. Her attendance and participation in the program are mandatory, and she is expected to fulfill all academic obligations upon her return.

Should you require any further information or clarification, please feel free to contact us at [College Contact Email] or [College Contact Phone Number].

Thank you for your attention to this matter.

Yours sincerely,

\*\*[Name of Signatory]\*\*

\*\*[Title/Position]\*\*

\*\*[College Name]\*\*

\*\*[Contact Information]\*\*